

To  
All the Members of IQAC  
Aggarwal College Ballabgarh

Sub: 12<sup>th</sup> meeting of the IQAC

It is to inform you that the 12<sup>th</sup> meeting of the IQAC will be held on Saturday, the 12<sup>th</sup> Dec. 2015 at 1:00 p.m. in the Principal's Office, Wing-I (For Girls), Aggarwal College Ballabgarh. Agenda follows

You are requested kindly to make it convenient to attend the meeting.

*Manoj Shukla*

Dr. Manoj Shukla  
Co-ordinator IQAC

*K.2  
Krishan Kant*

Dr. Krishan Kant  
Chairman IQAC

**Members**

Sh. Ashok Kaushik	<i>Ashok Kaushik</i>	Member
Dr. K.L. Kaushik	<i>K.L. Kaushik</i>	Member
Dr. Ajit Yadav	<i>Ajit Yadav</i>	Member
Dr. Poonam Anand	<i>Poonam Anand</i>	Member
Mrs. Kiran Anand	<i>Kiran Anand</i>	Member
Dr. Naresh Kamra	<i>Naresh Kamra</i>	Member
Dr. Jay Pal Singh	<i>Jaypal Singh</i>	Member
Dr. Ram Chander	<i>Ram Chander</i>	Member
Dr. Praveen Gupta	<i>Praveen Gupta</i>	Member
Dr. Sachin Garg	<i>Sachin Garg</i>	Member
Dr. Shilpa Goel	<i>Shilpa Goel</i>	Member
Dr. Sarika Kanjlia	<i>Sarika Kanjlia</i>	Member
Sh. Vineet Nagpal	<i>Vineet Nagpal</i>	Member
Sh. Rakesh Sharma		Member
Sh. Manmohan Singla	<i>Manmohan Singla</i>	Member
Sh. Dinesh Gupta (Advocate)		Off. Head Clerk
Sh. M.C. Mittal	<i>M.C. Mittal</i>	Representative of Management & Society
Sh. Lokesh Aggarwal	<i>Lokesh Aggarwal</i>	Representative of Management & Industry
Prof. S.K.Chakarvarti		External Expert
CA Deepak Garg		External Expert
		Alumnus

## **AGGARWAL COLLEGE, BALLABGARH**

**Minutes of the 11<sup>th</sup> meeting of IQAC held on 12<sup>th</sup> Dec, 2015 at 1.00 p.m in the Principal's office.**

### **Members**

Sh. Ashok Kaushik	Member
Dr. K.L. Kaushik	Member
Dr. Ajit Yadav	Member
Dr. Poonam Anand	Member
Mrs. Kiran Anand	Member
Dr. Naresh Kamra	Member
Dr. Jay Pal Singh	Member
Dr. Ram Chander	Member
Dr. Praveen Gupta	Member
Dr. Sachin Garg	Member
Dr. Shilpa Goel	Member
Dr. Sarika Kanjlia	Member
Sh. Vineet Nagpal	Member
Sh. Rakesh Sharma	Member
Sh. Manmohan Singla	Off. Head Clerk
Sh. Dinesh Gupta (Advocate)	Representative of Management & Society
Sh. M.C. Mittal	Representative of Management & Industry
Sh. Lokesh Aggarwal	External Expert
Prof. S.K.Chakarvarti	External Expert
CA Deepak Garg	Alumnus

## **12.1 Opening remarks by the Hon'ble Principal Dr. Krishan Kant, Chairman IQAC and Welcome to the members of IQAC**

Principal Dr. Krishan Kant, Chairman IQAC welcomed the members of IQAC.

## **12.2 Confirmation of the minutes of the 11<sup>th</sup> meeting of IQAC held on 13<sup>th</sup> Dec, 2014.**

Considered the minutes of the 11<sup>th</sup> meeting of IQAC held on 13-12-2014 (Annexure- A/)

Resolved that the minutes of the 11<sup>th</sup> meeting of the IQAC held on 13-12-2014 be confirmed.

## **12.3 Report of the follow up of action on the decision taken by the IQAC in its 11<sup>th</sup> meeting held on 13-12-2014**

The House noted the follow up action on the decisions taken in its 11<sup>th</sup> meeting.

## **12.4 To consider the new initiatives and practices in college**

### **12.4.1 To prepare Annual Calendar**

The House was apprised of that the Annual Calendar Part-I (July to Dec. 2015) was successfully implemented. Academic Calendar Part-II (Jan. 2016 to June 2016) was considered and it was suggested that day should be mentioned along with date and that internal House Test dates should also be incorporated in the calendar.

#### 12.4.2 **To arrange classes for slow learners**

The IQAC expressed its concern to improve the performance of students results. It was decided that BA First year students be tested after 3 weeks of commencement of classes and weak students will be put into special classes.

Remedial coaching classes for SC/ BC will be restarted and classes for compartment students will also be initiated for which we have received a grant from UGC.

The House was informed about tutorials, special classes for slow learners and House Tests taken to improve the academic performance of the students.

Prof. Chakarvarti expressed his concern to take up tutorials as seriously as the regular classes.

Mr. Lokesh stressed on the need for mentoring and that weak and non serious students be motivated to be regular in classes.

#### 12.4.3 **To conduct a Workshop on Faculty Development**

It was decided that faculty wise workshop in small groups (20-25) will be organized under the coordinatorship of Dr. Sachin Garg to make effective use of ICT facilities and e learning content available in the college. It was decided that some external experts will be invited to impart training for use of smartboards and e books.

#### 12.4.4 (a) **To organize classes for preparation for competitive examinations**

The House wanted to have a database to know about the number of placements in each year. For this it was decided

that a performa be designed and filled at the time of farewell party of students to know their interests and during the Convocation Function. It was decided that external agencies should be hired and they will be paid on lecture basis.

12.4.4 (b) The cell was informed that besides 6 PG classes, two more PG classes in English & Chemistry are commencing from next session i.e. 2016-17.

12.4.5 **To highlight the achievements and contributions of great leaders**

It was decided that guest lectures and competitions on contributions of great leaders should be made part of routine Academic Calander.

12.4.6 **To organize National Conference/ Workshop/ Seminar**

The IQAC laid emphasis on organizing more Conferences and Workshops to encourage the research aptitude of the teachers & students. It was also decided that more UGC MRPs should be taken up by the teachers.

12.4.7 **To make Internal Evaluation System more productive**

It was decided that a student who tops in subjects should be awarded with the condition that he has got minimum 60% marks and has appeared in and passed all subjects. Office is being entrusted the duty of giving the information regarding the students' performance. The notice regarding award and list of toppers of each subject should be displayed well in time.

**12.4.8 To arrange special classes for preparation for UGC NET Examinations**

It was resolved that the coaching for preparation of UGC NET would be provided to PG students for which there will external agencies who will be paid on the basis of lectures.

**12.5 Any other item with the permission of the Hon'ble Chairman, IQAC**

It was decided that the next IQAC meeting will be held on February 20, 2016 with the agenda to look at various recommendations of NAAC and to draw a roadmap for the next three years which will be the basis for next NAAC inspection, which will help to improve upon the Excellency achieved earlier and go to the next level i.e. Centre for Excellence.

The meeting ended with thanks to the Chairman IQAC, Dr. Krishan Kant and vice versa.